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County Council

Mr Andrew Miller
Headteacher

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Friday 25 September 2015

Dear Parents/Carers

Thank you for responding to the questionnaire last week. In the prize draw Mrs Bisset won the Kindle Wi-Fi Touch. Congratulations.

I will write again shortly with the findings of the survey and action points relating to them.

Safeguarding Review

In light of the questionnaires and following a review of our safeguarding procedures concerning the start and end of the school day, we have decided to change the arrangements for how children in Years 1 and 2 enter and leave the building.

These changes will come into effect from Monday 28 September.

Mornings

Please accompany your child onto the Key Stage 1 yard. This yard is the smaller yard immediately outside the door through which your child enters school. It will be signposted on Monday.

When the bell sounds, class teachers will ask classes to line up and will take them into school.

Afternoons

When collecting your child, please wait on the Key Stage 1 yard. Children will get ready to go home inside school with their teacher. When ready, teachers will bring the children in a line to one of two doors.

Year 1 – Exit door from the corridor overlooking the yard.

Year 2 – Main pupil door (used to enter school in the morning).

No child will be allowed to leave the building until the teacher has identified the adult who has come to collect them. Staff will dismiss children from the doors.

No child will be allowed to leave with an adult who is unknown to us unless prior notification has been received by the school. This notification should include the adult's name. In such cases, the unknown adult should also carry a form of photographic ID (e.g. driving license/passport etc) which must be shown before your child is allowed to leave with them.

For security reasons, no adults should enter the building through the pupil doors. If you would like to discuss something with your child's teacher and they are not available on the yard; please make an appointment to see them with the main office.

Fences

The fences around the school yard which currently cause bottlenecks at home time are under review by Council Health and Safety at my request. Further updates on these will be made when I receive news on them.

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Dog Fouling

Several parents have reported concerns regarding dog fouling outside the school premises on paths leading to school. I have reported this to the Senior Council Health and Safety Officer and am awaiting a response.

Safeguarding is everyone's business. If you are concerned about any aspect of any child's Health, Safety and Wellbeing please do not hesitate to raise your concern.

I appreciate your co-operation.

Mr A Miller
Headteacher