



Mowbray Primary School
Stakeford Lane
Guide Post
Choppington
Northumberland
NE62 5HQ

Headteacher: Mr Andrew Miller

AM/LH

16 September 2022

Dear Parents/Carers

Collection Lists

Please ensure that your collections lists are up to date with the names of adults authorised to collect your child from school; parents/carers do not need to be on the list. All adults on your list should know your agreed password. If you change your password, please let both school and adults on your list know the new password. Any changes should be made in writing to the main office either by letter or email to lyn.hollocks@mowbrayprimary.northumberland.sch.uk.

Bikes and Scooters

While we love children to bring their bikes and scooters to school, please ensure they do not ride them on the yard before or after school. With many people coming and going there is an increased chance of a collision if bikes and scooters are on the yard as well.

Holiday Requests

Government legislation means I am unable to authorise requests for leave of absence (e.g. holidays during term time) without exceptional circumstances. If you are requesting a leave of absence during term time, any applications must be made at least two weeks before the dates requested and proof of exceptional circumstances must be provided at the same time.

Diary Dates

Please find attached our Diary Dates for the academic year.

Car Parking

Please be considerate if you are parking close to school at the start or end of the school day. A number of residents have already had reason to contact school to complain about inconsiderate parking blocking access to their properties.

A limited amount of parking is available to the rear of the school – this can be accessed from Wansbeck Avenue near the junction with Fairway.

Yours sincerely

A. Miller

Mr A Miller
Headteacher

☎ 01670 823198

✉ Admin@mowbrayprimary.northumberland.sch.uk
🌐 www.mowbrayprimary.northumberland.sch.uk

