

Mowbray Primary School  
Stakeford Lane  
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Northumberland  
County Council

Mr Andrew Miller  
Headteacher

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AM/LH

12 February 2016

Dear Parents/Carers

Once again we have reached the end of a half term. The school year seems to be going by extremely quickly as we reach the halfway mark!

#### Building Works

Please be aware that building work will commence next week on the school site. I have attached a separate letter outlining these works.

#### Nursery Access

Please note that in light of the above works, there will be a change to drop off and collection of nursery pupils as of Monday 22 February.

Morning Nursery - Drop off in the morning as usual.  
Collect from MAIN SCHOOL OFFICE at normal time.

Afternoon Nursery - Drop off at MAIN SCHOOL OFFICE at normal time.  
Collect from Nursery as usual.

When collecting or dropping off at Main School Office, Nursery staff will be there to supervise children.

These changes have been put in place in light of our Safeguarding Audit with Northumberland County Council in relation to the changes to fences and gates.

#### Car Parking

We continue to work with NCC in relation to Car Parking. A series of suggestions to improve road safety on Stakeford Lane have been discussed. Northumberland County Council confirmed that parking is not allowed to the rear of the school via the Sycamore Centre. I have also been advised by NCC that Parking Enforcement Officers will begin operating in the area. I therefore urge all parents travelling by car to be considerate as to where the car is parked. Please be reminded that under no circumstances should parking be on the yellow zig zags outside of school or within either access point to the school from Stakeford Lane.

#### Smoking

I have received a number of complaints from parents regarding other parents/carers smoking either on the school site or immediately around the gates. Can I remind everyone that Mowbray Primary School operates a strict No Smoking Policy on the site and I would urge people to not block pedestrian access to and from school in order to smoke.

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Parent's Evening

Thank you to all those who have responded and made Parent's Evening appointments. As a reminder, Parent's Evenings will be on Monday 29 February (whole school), Tuesday 1 March (year 5 only) and Wednesday 2 March (all except year 5).

World Book Day

World Book Day is on Thursday 3 March. This will be a non-uniform day in school. However, we are asking if all children could come dressed as a character from a book they love.

I wish you all a happy and safe half term break.

Yours sincerely

**Mr A Miller**  
**Headteacher**